

# Duval County Appraisal District

## NOTICE OF REGULAR MEETING

The Duval County Appraisal District Board of Directors will meet in regular session on Friday, January 22<sup>nd</sup>, 2016. The meeting will begin at 12:00 P.M. and will be held in the Board Room of the Duval County Appraisal District at 100 W. Gravis St, San Diego, Texas.

### AGENDA:

- 16-001: Install new Duval County Appraisal District Board members.
- 16-002: Call the meeting to order.
- 16-003: Establish a quorum.
- 16-004 : Public Access
- 16-005: Discuss, consider and/or approve the 2016 Officers for the Board of Directors.
- 16-006: Discuss, consider and/or approve new resolution with First State Bank of San Diego.
- 16-007: Discuss, consider and/or approve the 2016 Appraisal Review Board Members.
- 16-008: Discuss, consider and/or approve the 2016 Appraisal Review Board Officers.
- 16-009: Discuss, consider and/or approve the 2016 Ag Advisory Board Members.
- 16-010: Discuss, consider and/or approve minutes of previous Board meeting (12-16-2015).
- 16-011: Discuss, consider and/or approve December 2015 Bills and Payroll.
- 16-012: Discuss, consider and/or approve 2016 Budget amendment.
- 16-013: Chief Appraiser's Report
  - A. Appraisal Status
  - B. Staff
  - C. Building Renovation Progress
- 16-014: Adjourn

FILED FOR RECORD  
AT 12:00 O'CLOCK A M

JAN 19 2016

ELODIA M. GARZA  
CLERK COUNTY COURT DUVAL COUNTY, TEXAS  
BY [Signature] DEPUTY

Items do not have to be taken in the same order as shown on the agenda.

If during the course of the meeting, any discussion of any items on the agenda should be held in executive session, the board will convene in such executive or closed session in accordance with the Open Meetings Act, Texas Government Code Chapter 55f.

[Signature]  
Gary L. Zeitler  
Duval CAD Chief Appraiser

# Duval County Appraisal District

## BOARD OF DIRECTORS MEETING MINUTES

The Duval County Appraisal District Board of Directors met in regular session on Friday, January 22nd 2016, with Mr. Gary L. Zeitler Chief Appraiser presiding.

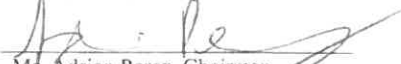
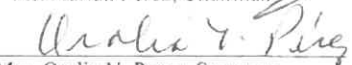
### AGENDA:

- 16-001: Notary Public, Ernestina Saenz administered the Oath of Office to Duval CAD Board members, Mr. Adrian Perez, Ms. Maricela Escamilla, Mrs. Oralia V. Perez, Mr. Luis Pena, and Mr. Ruperto Canales, Jr.
- 16-002: Chief Appraiser, Gary Zeitler called the meeting to order at 12:07 p.m.
- 16-003: Chief Appraiser, Gary Zeitler established a quorum.
- 16-004: Public Access; no one approached the board.
- 16-005: A motion was made by Mr. Luis Pena and seconded by Mr. Ruperto Canales, Jr. to name Mr. Adrian Perez as Chairman. A motion was made by Mrs. Oralia Perez and seconded by Mr. Luis Pena to name Ms. Maricela Escamilla as Vice-Chairman. A motion was made by Ms. Maricela Escamilla and seconded by Mr. Ruperto Canales, Jr to name Mrs. Oralia Perez as Secretary. The motions were approved by unanimous vote. All officers were administered the Statement of Officer.
- 16-006: A motion to approve new resolution with First State Bank of San Diego was made by Mr. Luis Pena and seconded by Ms Maricela Escamilla. The motion was approved by unanimous vote.
- 16-007: A motion to approve appointing Larry Garcia, Gilberto Uresti, and Jose T. Garcia to the 2016 Appraisal Review Board was made by Ms. Maricela Escamilla and seconded by Mr. Luis Pena. The motion was approved by unanimous vote.
- 16-008: A motion to appoint Larry Garcia as Chairman and Gilberto Uresti as Vice-Chairman of the 2016 Appraisal Review Board was made by Mr. Luis Pena and seconded by Ms. Maricela Escamilla. The motion was approved by unanimous vote.
- 16-009: No action.
- 16-010: A motion to approve minutes of previous Board meeting (12-16-2015) was made by Mr. Luis Pena and seconded by Ms. Maricela Escamilla. The motion was approved by unanimous vote.
- 16-011: A motion to approve December 2015 Bills and Payroll was made by Mr. Luis Pena and seconded by Ms. Maricela Escamilla. The motion was approved by unanimous vote.
- 16-012: A motion to approve 2016 Budget amendment was made by Ms. Maricela Escamilla and seconded by Mr. Luis Pena. The motion was approved by unanimous vote.
- 16-013: Chief Appraiser's Report  
A. Appraisal Status  
B. Staff  
C. Building Renovation Progress
- 16-014: A motion to adjourn the meeting at 12:55 p.m. was made by Mrs. Oralia Perez and seconded by Mr. Luis Pena. The motion was approved by unanimous vote.

Items do not have to be taken in the same order as shown on the agenda.

If during the course of the meeting, any discussion of any items on the agenda should be held in executive session, the board will convene in such executive or closed session in accordance with the Open Meetings Act, Texas Government Code Chapter 551.

Signed this 19<sup>th</sup> day of Feb, 2016

  
Mr. Adrian Perez, Chairman  
  
Mrs. Oralia V. Perez, Secretary